



Lincolnshire Chamber of Commerce International Trade



Export Documentation
28th May 2009, 8.45am - 5.00pm
Commerce House, Lincoln
£195.00 +VAT (Members)
£225.00 +VAT (Non-Members)



This one day course examines the documents needed in International Trade and pieces the jigsaw together, providing an understanding of what, why, where and when. We examine issues from both the importer's view and the exporter's view so both have an understanding of the complete process. This ensures a better understanding and hopefully trouble free contracts.

Course contents:

- * Course Introduction
- * Export controls and Import Restrictions
- * Freight forwarder's role
- * Shipping Methods
- * Costings
- * Terms of Payment
- * Getting credit
- * Import Procedures
- * VAT Import Regulations & Duty Deferment
- * The paperwork - enquiry to payment summarised
- * Customs Entry (imports & exports)
- * Movement Documents
- * Incoterms 2000
- * Cash with Order
- * Doctrine of strict compliance
- * Inward Processing Relief (IPR)
- * SITPRO etc
- * Harmonised System
- * Documents examined
- * VAT and the EU
- * Bills of Exchange
- * INTRASTAT
- * Directory & Glossary

Please reserve ___ place(s) for Export Documentation on 28th May 2009, Commerce House, Lincoln from 8.45am - 5.00pm

Name _____

Business _____

Telephone number _____

email address _____

Please fax your booking form to Helen Tomkinson on 08445 555202.

Please could you confirm if you have any special requirements for the event as soon as possible e.g. diet, wheelchair access, hearing or sight disability. Any cancellations must be in writing 72 hrs prior to the event, if cancellations are taken after this time, £75 will be charged.

Lincolnshire Chamber of Commerce and Industry

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